

## **PRESCRIBED FEE FOR REQUEST FOR OBTAINING INFORMATION:**

### **[i] Application fee for a request for obtaining information:**

As per Rule 3 of the Right to Information [Regulation of Fee and Cost] Rules, 2005 effective from 16.9.2005 a request for obtaining information under Sub-Section [1] of the Section 6 of the RTI Act shall be accompanied by an application fee of Rs.10/- either by cash against a proper receipt or by demand draft or banker's cheque payable in favour of Pay & Accounts Officer, Ministry of Company Affairs payable at New Delhi.

### **[ii] Prescribed fee charged for providing the information:**

The following fee shall be charged payable either by cash against proper receipt or by demand draft or banker's cheque payable in favour of Pay & Accounts Officer, Ministry of Company Affairs payable at New Delhi.

[a] Rs.2/- for each page created or copied for size paper A-4 or A-3.

[b] For large size paper the actual charge or cost price of a copy

[c] For sample or model the actual cost or price.

### **[iii] Prescribed fee for inspection of records**

The fee for inspection of records shall be charged at the following rates:

[a] No fee for first hour of the inspection.

[b] Fee of Rs.5/- for each 15 minutes or fraction thereof after first hour.

[c] The fee shall be charged by way of cash against proper receipt or by demand draft or banker's cheque payable in favour of Pay & Accounts Officer, Ministry of Company Affairs payable at New Delhi.

### **[iv] Prescribed fee for providing information in the printed or in electronic format:**

The fee for providing the information in printed form or in electronic format shall be charged by way of cash against a proper receipt or by demand draft or banker's cheque payable in favour of Pay & Accounts Officer, Ministry of Company Affairs payable at New Delhi at the following rates:

[a] For information provided in diskette or floppy @ Rs.50/- per diskette or floppy.

[b] For information provided in printed format at the price fixed for such publication or Rs.2/- per page of photocopy for extract from the publication;